



DRILL IN 7 EASY STEPS!

for Drill Leads

Citywide Drill- Saturday, October 5, 2024

<p>1</p>	<p>Recruit neighbors via flyers and email. Sample flyers can be found at: BurlingameNetwork.org under Resources > Drill Materials</p>	<p>Now thru September</p>
<p>2</p>	<p>New Blocks: Your Drill Kit will be delivered to your doorstep. Experienced Blocks: (Now) Inventory your kits and let BNN know what you need. Your Refresh Kits will be delivered to your doorstep, to supplement your previous Drill Kits or Cache Duffles</p>	<p>Mid-September</p>
<p>3</p>	<p>Join the Drill Walk-Through (neighbors welcome)</p>	<p>September 19, Thursday 7-8:30 pm, Burlingame Community Center</p>
<p>4</p>	<p>Join the Communications Workshop via Zoom; invite your IC and Comms Lead</p>	<p>September 26, Thursday, 7-8:30 pm, Burlingame Community Center</p>
<p>5</p>	<p>Identify your Incident Commander (IC) and Comms Lead (you can ID other Lead roles beforehand, or wait for Drill morning)</p>	<p>By Sept 26</p>
<p>6</p>	<p>Continue recruiting neighbors (minimum 8 needed). Look over Drill Kit, choose the scenarios you like.</p>	<p>By Sept 26</p>
<p>7</p>	<p>Send reminder email to your participants and request RSVP. (sample on BNN website under Resources > Drill Lead Materials) Gather Drill Kit contents, or Cache duffle materials, any props.</p>	<p>A few days before</p>

DRILL DAY- 8 am- Set up tables, chairs and any refreshments. And Have Fun!